**PROOF OF NOTICE DECLARATION – GENERAL**

(Civil Code Section 8118)

I, the undersigned, declare that:

I am a citizen of the United States and am over the age of 18 years. On this date, I caused to be served the following [list name of document(s)]:

prepaid, via [check all that apply]:

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_ | Certified Mail, Return Receipt Requested |
| \_\_\_\_\_\_\_ | Registered Mail |
| \_\_\_\_\_\_\_ | First Class Mail |
| \_\_\_\_\_\_\_ | Express Service Carrier for Overnight Delivery |
| \_\_\_\_\_\_\_ | Delivery in Person |

On the following person or persons [list all persons served]:

|  |  |
| --- | --- |
| Name: |  |
| Title (if known): |  |
| Address: |  |

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: By:

Print Name:

Per California Civil Code section 8118:

(b) If the notice is given by mail, the declaration shall be accompanied by one of the following:

(1) Documentation provided by the United States Postal Service showing that payment was made to mail the notice using registered or certified mail, or express mail.

(2) Documentation provided by an express service carrier showing that payment was made to send the notice using an overnight delivery service.

(3) A return receipt, delivery confirmation, signature confirmation, tracking record, or other proof of delivery or attempted delivery provided by the United States Postal Service, or a photocopy of the record of delivery and receipt maintained by the United States Postal Service, showing the date of delivery and to whom delivered, or in the event of nondelivery, by the returned envelope itself.

(4) A tracking record or other documentation provided by an express service carrier showing delivery or attempted delivery of the notice.